

Report – Port Health & Environmental Services and Planning & Transportation Committees

Update to the Scheme of Delegations

To be presented on Thursday, 8th December 2016

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City
of London in Common Council assembled.*

SUMMARY

The Court of Common Council has previously delegated some of its functions to the Planning and Transportation and the Port Health and Environmental Services Committees. To facilitate the administration of these functions, some matters relating to transportation and public realm, town planning, and building control have been delegated to the Director of the Built Environment and the District Surveyor, as set out in the Scheme of Delegations previously approved by the Court of Common Council.

Minor modifications to relevant legislation and the responsibilities of the Director and District Surveyor have since taken place. These have been summarised in the table of proposed revisions to the Scheme of Delegations at Appendix A and are reflected in the revised Scheme at Appendix B, which is presented to the Court of Common Council for consideration in accordance with Standing Orders.

RECOMMENDATION

It is **recommended** that the revised delegations to the Director of the Built Environment and the District Surveyor, including the addition of the functions under the Party Wall etc. Act 1996 to be delegated to the District Surveyor, be approved by the Court of Common Council.

MAIN REPORT

Background

1. The Court of Common Council has delegated the exercise of various statutory functions to Port Health & Environmental Services Committee (including responsibility for environmental health) and to the Planning and Transportation Committee. To facilitate the carrying out and administration of these functions, some of them have been delegated down to Chief Officers as set out in the Scheme of Delegations (last approved by the Court of Common Council in their entirety in May 2014, with various amendments approved since, most recently in June 2015).
2. Modifications to relevant legislation and responsibilities of the Director of the Built Environment and District Surveyor have since taken place, and these are

reflected in the revised Scheme of Delegations to the Director and District Surveyor document at Appendix A.

Issue

3. It would be beneficial to delegate the new and revised functions to the Director of the Built Environment and the District Surveyor to take into account the updated legislation, changes to post titles, and identification of additional functions. All changes have been noted in the table on the front two pages of Appendix A.
4. Key changes include updating references to legislation such as the Town and Country Planning (General Permitted Development) Order 1995 (now 2015) as well as new delegations to the District Surveyor (Nos 94 and 95), including under the Party Wall etc. Act 1996. The functions under the Party Wall etc. Act 1996 have not previously been delegated to the Planning and Transportation or the Port Health and Environmental Services Committees so Court of Common Council approval is also sought for these functions to be delegated to the District Surveyor.

Conclusion

5. The proposed additions to the Scheme of Delegations to Officers that include the revised and updated functions of the Director of the Built Environment and the District Surveyor are considered appropriate for the reasons outlined above and are presented for your approval.

Appendices

- Appendix A – Table of proposed revisions to the Scheme of Delegations to the Director of the Built Environment and District Surveyor.
- Appendix B – Revised Scheme of Delegations to the Director of the Built Environment and District Surveyor

All of which we submit to the judgement of this Honourable Court.

DATED this 28th day of November 2016.

SIGNED on behalf of the Committee.

Christopher Michael Hayward
Chairman, Planning and Transportation Committee

Wendy Mead, OBE
Chairman, Port Health and Environmental Services Committee